



Wedding Details & Prices



ROOM CAPACITIES

	Civil Ceremony	Receptions	Private Dining
The Jacobean Hall	120	90	-
The Polo Room	80	-	-
King Edward VII & The Queen's Suite	30	-	-
Garden Marquee & Jacobean Hall	-	160	-
The Cromwell Room	-	-	24
South Pond Room	-	-	14

Small, but important details:

- If your Civil Ceremony is taking place at the hotel, please contact the Chichester Registry Office to book the Registrar on 01243 642122
- Hire of King Edward VII for your Civil Ceremony includes the Queen's Suite for your Bridal Suite on a bed & breakfast basis for the night of your wedding
- We require up to 2 hours to relay the Jacobean Hall between a Ceremony and Wedding Breakfast
- We ask you sit down no later than 4.30pm for your Wedding Breakfast
- We are licensed for amplified music to play until 11.30pm and for the Jacobean Hall Bar to remain open until midnight
- Hire of the Garden Marquee includes all furniture, heating, lighting and flooring
- We request that all food and beverages, other than the wedding cake, is provided by the hotel. We do not offer a corkage facility

CONFERENCE & EVENT CO-ORDINATOR. TEL: +44 (0)1730 819819. EMAIL: WEDDINGS@SPREADEAGLE-MIDHURST.COM
THE SPREAD EAGLE HOTEL & SPA, MIDHURST, WEST SUSSEX GU29 9NH. TEL: 01730 816911.



CIVIL CEREMONY & RECEPTION HIRE COSTS

	PEAK: 1st May—30th Sept				OFF PEAK: 1st October—30th April			
	Monday - Thursday	Friday	Saturday, including Bank Holiday Sunday	Sunday, including Bank Holiday Monday	Monday - Thursday	Friday	Saturday, including Bank Holiday Sunday	Sunday, including Bank Holiday Monday
The Jacobean Hall:								
- Reception	£950	£1,100	£1,600	£950	£700	£1,000	£1,300	£850
- Civil Ceremony	£700	£1,000	£1,500	£850	£550	£900	£1,200	£750
The Polo Room	£450	£550	£650	£500	£350	£450	£550	£400
King Edward VII	£450	£600	£750	£500	£400	£550	£700	£450
Garden Marquee	From £3,000	From £3,000	From £3,000	From £3,000	From £3,000	From £3,000	From £3,000	From £3,000
Cromwell Room	£85	£150	£200	£100	£75	£100	£150	£85
South Pond Room	£65	£95	£115	£75	£50	£75	£95	£65
MINIMUM FOOD SPEND PER PERSON	-	£42	£46	£36	-	£38	£42	£36
MINIMUM NUMBERS*	30	55	70	45	14	45	60	30

* if the number of wedding guests is below the minimum number required, the difference will be charged X minimum food spend per person

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EXCLUSIVE USE

	1st June—30th Sept				1st October—31st May			
	Monday - Thursday	Friday	Saturday, including Bank Holiday Sunday	Sunday, including Bank Holiday Monday	Monday - Thursday	Friday	Saturday, including Bank Holiday Sunday	Sunday, including Bank Holiday Monday
Exclusive Use	£6,000	£8,500	£14,500	£7,500	£5,000	£7,800	£13,500	£7,500
MINIMUM FOOD SPEND	-	£42	£46	£36	-	£38	£42	£36
MINIMUM NUMBERS	30	55	70	45	14	45	60	30

Exclusive Use includes:

- Exclusive use of the Spread Eagle Hotel from 3.00pm on the day of arrival to 9am on the day of departure
- Thirty-nine individually-decorated bedrooms including Full English & Continental breakfast for all residents
- Use of the Jacobean Hall garden
- £30.00 Spa voucher per bedroom to be utilised during your stay
- All inclusive of VAT at the prevailing rate

PLEASE NOTE:

- All thirty-nine bedrooms can be resold to your guests at a price agreed by yourselves and this money will be recompensed after your Wedding Day.

eg. 39 rooms @ £100.00 per room = £3,900

- Marquees available and prices start from £3,500. Please contact the Wedding Co-ordinator for further information
- Exclusive Use does not include the Aquila Spa which remain open for members

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WEDDING BREAKFAST MENUS

STARTER

Fresh Tomato Soup Basil, Crispy Croutons	£8.00
Creamy White Onion Soup Sussex Cheddar Rarebit	£9.00
Home-cured Gravlax Fresh Herb Salad, Lemon, Home-made Brown Bread	£15.00
Crisp-fried Home-made South Coast Fishcakes Tartar Sauce	£10.00
Chicken Caesar Salad Crispy Chicken Thighs, Bacon, Blue Cheese, Cherry Tomatoes, Mayonnaise Dressing	£12.00
Home-made Local Estate Game & Pork Terrine Piccalilli, Walnut & Raisin Bread	£14.00
Smoked Mackerel Paté Pickled Cucumber, Mint Salad, Melba Toast	£12.00
Pressed Foie Gras Terrine Toasted Brioche	£18.00
Crispy Oyster Beignets Pea Purée, Pea Shoots	£18.00
Truffle Risotto (V) Unpasteurised Brie	£14.00
Wild Mushroom Raviolo (V) Baby Spinach, Ragout of Wild Mushrooms	£14.00

MAIN COURSE

Traditional Roast Sirloin of Beef Yorkshire Pudding, Roast Potatoes Seasonal Vegetables, Red Wine Jus	£25.00
Honey-glazed Duck Breast Spinach, Dauphinoise Potato, Roast Carrots	£22.00
Baked Fillet of Salmon 'Wellington' Mashed Potato, Mange Tout, Hollandaise Sauce	£22.00
Grilled Cumberland Sausage Herb Mashed Potato, Caramelised Onion Gravy	£18.00
Corn-fed Chicken Breast wrapped in Parma Ham, Creamed Leeks French Beans, Crispy Potato, Red Wine Sauce	£22.00
Herb-crusting Rack of Lamb Creamy Garlic Potatoes, French Beans Provençal Vegetables	£28.00
Home-made Braised Steak & Harvey's Ale Pie Mashed Potato, Roasted Vegetables	£20.00
South Coast Fish & Shellfish Pie Melted Cheese, Herb New Potatoes, Dill Carrots	£20.00
Caramelised Onion Tart (V) Grilled Goats' Cheese, Apple & Walnut Salad	£20.00
Fresh Home-made Pasta (V) Provençal Vegetables, Basil-flavoured Olive Oil Parmesan Shavings	£20.00
Crisp Puff Pastry Feuilleté (V) Wild Mushrooms, Buttered Spinach, Poached Egg	£20.00

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DESSERT

Chilled White & Dark Chocolate Mousse £8.00
Raspberry Sorbet, Hazelnut Tuile

Natural Yoghurt Pannacotta £12.00
Pineapple Sorbet, Sichuan Tuile

Warm Apple Crumble £10.00
Vanilla Ice Cream

Eton Mess £12.00
Freshly-made Meringue, Whipped Cream
Strawberries

Lemon Crème Brulée £12.00
Dipped Raspberries

Dark Chocolate Tart £12.00
Bailey's Ice Cream

Warm Banana Pancake £12.00
Vanilla Ice Cream, Butterscotch Sauce

Selection of British Cheeses £12.00
Piccalilli, Walnut & Raisin Bread

INTERMEDIATE / FOURTH COURSE

Sorbet / Cheese Course £5.50

Platter of Cheese for Four £20.00

SUSSEX MENU

We have put together this menu to show off the local provenance that Sussex has to offer.

All of the food and wines on this set menu are produced, grown in or fished from Sussex (only available from June to September)

Selsey Crab Mayonnaise & Poached Lobster Cocktail

Baby Salad Leaves, Crisp Green Apple,
Organic Smoked Rape Seed Oil

RidgeView Estate Sparkling Fitzrovia

Herb-crusted Roast Rack of Organic Rother Valley Lamb

Sugar Snap Peas, Roasted Cherry Tomatoes on the Vine
Rosemary Gravy

Bookers Vineyard Dark Harvest Red Wine

Crisp, but gooey, Fresh Strawberry Pavlova
OR

Sussex Pond Pudding
Vanilla Ice Cream

- £95.00 per person -

ALL MENUS INCLUDE HOME-MADE BREAD

COFFEE & HOME-MADE FUDGE

A complimentary wedding tasting is offered to the Bride & Groom and, if required, must be taken prior to two months before the Wedding Day. This is not available on a Friday or Saturday evening or Sunday lunch. Please contact the Wedding Co-ordinator for more details.

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RECEPTION DRINKS

By the Glass:

Champagne Cocktail	£11.50	
Pimms Cocktail	£7.20	
Bucks Fizz		
with Champagne	£11.50 / with Sparkling Wine	£7.00
Kir Royale		
with Champagne	£13.50 / with Sparkling Wine	£7.80
Mulled Wine	£6.00	
Elderflower Cordial with Sparkling Water	£1.05	
Warm Spiced Apple Juice	£1.60	

By the Jug (2pt):

Orange Juice	£8.90
Fruit Punch	£8.90
Still / Sparkling Mineral Water (750ml)	£3.75

CANAPES

Four per person £10.00
Additional Canapés £2.25 each

Chorizo, served on a cocktail stick

Salmon Rilette

Cheese Gourgères

Tapenade en Croute

Fromage Blanc en Croute

Smoked Haddock Brandade

Leek & Ham Bouche

Prawn Tempura

Cheese Twists

Oliver Whirls

Vacherins

Profiteroles

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ALL WINE PRICES ARE SUBJECT TO CHANGE

We kindly ask that all wines are bought through the hotel
We do not offer a corkage facility

BANQUETING WINES

HOUSE SELECTION

£21.00

White

160. Sauvignon Blanc, Kintu

Maule Valley, Chile 2010

150. Chardonnay, Deakin Estate

Victoria, Australia 2009

Red

385. Merlot, Piropo

Bodegas Esmeralda, Argentina 2009

339. Sangiovese, Rubicone

Contri, Italy 2009

Champagne

200. Gosset Brut Excellence NV £52.00

203. Veuve Cliquot £68.00

Yellow Label, Brut NV

Sparkling

S14. RidgeView Bloomsbury £40.00

England 2008

S14. RidgeView Fitzrovia £43.00

England 2008

S11. Upperton Nebula £47.00

England 2009

215. Louis de Bez Blanc de Blanc £29.00

France, NV

216. Prosecco di Valdobbiadene £32.00

Brut Cantine umberto Bortolotti

WHITE

160. Sauvignon Blanc, La Serre £21.00

Languedoc Roussillon, France 2009

191. Pinot Grigio, via Nova £21.00

Italy 2010

161. Chardonnay, Casa de Piedra £21.00

Curico Valley, Chile 2009

130. Rioja Blanco £24.00

Bodegas Marques de Caceres, Spain 2009

ROSE

400. Syrah Rosé, Noble Reserve £21.00

France 2009

403. Pinot Grigio Ramata £24.00

Il Barco, Veneto, Italy 2009

RED

336. Merlot, La Serre £21.00

France 2009

390. Cabernet Sauvignon £21.00

Wild Rush, South Africa 2009

370. Shiraz, Deakin Estate £24.50

Victoria, Australia 2009

391. Pinotage, Fraser's Bay £21.50

Western Cape, South Africa 2008

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BUFFET MAIN COURSE

£24.50

Please select one starter and one dessert from the previous menus

Please choose three main dishes and five salads/vegetable dishes for your main course

Dressed Crab

Brown Bread & Butter

Whole Poached Salmon

Pickled Cucumber, Lemon Mayonnaise

Prawn Cocktail

Crisp Lettuce, Tomatoes, Marie Rose Sauce

Cold Roast Turkey

Bacon Rolls, Cranberry Sauce

Cold Roast Sirloin of Beef

Horseradish Sauce

Cold Home-baked Gammon

Apple Chutney

Tomato, Basil & Goats' Cheese Tart

Asparagus, Cheese & Tomato Quiche

Warm Minted New Potatoes	Curry-spiced Coleslaw
Tomato, Red Onion & Basil	Roasted Provencale Vegetable, Coriander & Cous Cous
Cucumber, Yoghurt & Mint	Roquette with Parmesan Shavings
Mixed Leaves	
Rice with Diced Vegetables & Fresh Herbs	

EVENING BUFFET OPTIONS

These menus are only available following a Wedding Breakfast
We recommend you cater for 75% of your total evening guests

Finger Buffet

£23.00

A selection of sandwiches

Tuna Mayo * Rare Roast Beef * Cheddar Cheese Honey-roast Ham
Egg Mayo * Smoked Salmon

Select FIVE items from the following:

Asparagus & Blue Cheese Tart

Chicken Satay with Peanut Sauce

Poached & Smoked Salmon Rilette

Vegetable Spring Rolls with Sweet Chilli Sauce

Tomato, Basil & Red Onion Brochetta

Parma Ham & Confit Tomato

Leek & Mushroom Quiche

Brie & Bacon Quiche

Prawn Tempura

Cheese Platter

£10.30

Cheese & Continental Meat

£20.00

Served with Home-made Bread, Crackers, Celery, Grapes,
Chutney & Pickle

Hog Roast

£1,400.00

Includes soft bread rolls, a selection of salads,
apple sauce and condiments
- caters for up to 120 guests -

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ACCOMMODATION

Weddings are automatically given an allocation of **ten rooms** for the one night;

Bridal Suite (choice of three categories)

This will be the Queen's Suite if the Ceremony is taking place in King Edward VII

One Superior Family Room

Twin/Double bed with double sofa bed

Three Traditional Twin/Doubles

Two have space for an extra bed for a child / adult

One Standard Double

Four Market House Annexe Rooms

Ensuite showers; one can have twin beds

Please advise us if you wish to book these rooms yourselves or if guests can call and book from this allocation directly

In order to guarantee room reservations, we require full payment on booking. All pre-payments are fully refundable if cancelled giving us 48 hours notice from arrival

The Bridal Suite can be paid with the Proforma Invoice payable 21 days prior to the big day

Any rooms required over the allocation are required to take two nights, if it includes a Saturday night

Any rooms on the allocation not booked and guaranteed will be released back for resale 30 days prior to your Wedding Day

WEDDING STATIONERY

Designed and printed in-house, each item can be individually designed to incorporate matching colours and fonts

Place Cards	£0.35
Table Menus	£1.50
Keep-sake Place Card with Individual Menu	£1.50
Table Plan	A4 £3.00 / A3 £5.00
Table Numbers / Names	no charge

ADDITIONAL DETAILS

- Ceremony Room hire includes a floral display for the Registrar's Table and music system which plays CDs or iPods
- Jacobean Hall hire includes a round or square silver cake stand, wooden easel for the table plan and silver table number stands, if required
- The South Pond can be hired for up to 10 children for the Wedding Breakfast or be entertained; we request a nanny or responsible person to be in charge
- We endeavour to have all bedrooms ready for check-in from 3.00pm. We request all rooms to be vacated by midday on the day of departure.

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RECOMMENDED SUPPLIERS

FLOWERS

Astrid Smythe (the hotel's in-house florist)
01243 782683

Global Flowers
01730 816177 / global-flowers.co.uk

The Real Flower Company
01730 818300 / realflowers.co.uk

PHOTOGRAPHERS

Julian Porter
02380 767084 / julianporter.com

The Remarkable Studio (Peter Searight)
01428 725067 / theremarkablestudio.com

Michael Chevis
01730 814864 / michaelchevis.com

CAKES

The Exclusive Cake Shop
07980 128243 / exclusive-cupcakes.com

Marilyn's Cakes
01243 785678 / marilynscakes.co.uk

Tartufi Cakes
02392 454166 / tartuficakes.co.uk

WEDDING MAKEUP

The Aquila Spa at The Spread Eagle Hotel
01730 819829 / hshotels.co.uk

WEDDING TRANSPORT

ALP Smith Rolls Royces
01243 865788

WEDDING HAIR

Antonia Krieger at Elle Au Naturel
01737 249844 / elleaunaturel.com

ENTERTAINMENT

Lea Graham Entertainment
01444 235475 / leagramham.com

WEDDING DECORATION / CHAIR COVERS

VIP Venues
01243 584538 / vip-venues.co.uk

TOASTMASTER

Brian Belton
01403 785858 / toastmasterbrianbelton.com

PIPER

Jamie Lister
01730 262126 / 07880 697144

BLESSINGS

Rachel Thompson—Celebrant
01730 812210 / ukcelebrants.com

Father John McCormack
07974 603518 / humanrites.co.uk

WEDDING STATIONERY

Mandalay Bride
020 8691 6100 / mandalaybride.co.uk



WEDDING TERMS & CONDITIONS

Provisional bookings will be held for 10 days, thereafter they will be released.

Payment of the deposit and a signed copy of this contract are required to confirm the booking.

DEPOSITS REQUIRED:

Up to 40 guests	£500
Over 41 guests	£1,000
Exclusive Use	£5,000

DEPOSITS ARE NON-REFUNDABLE.

SERVICE CHARGE:

A discretionary 5% Service Charge is added to the final Food & Beverage spend.

PLEASE NOTE:

All prices are INCLUSIVE of VAT at the prevailing rate. Please note Civil Ceremony room hire is VAT-exempt.

All beverage prices are subject to change.

CANCELLATIONS:

- Cancellations made 180 days or more
- NO CHARGE
- Cancellations made 21-179 days
- 50% of total known costs*
- Cancellations made 20 days or less
- FULL CANCELLATION CHARGES APPLY

* Minimum food spend x minimum guests

In the event we are able to re-let the facilities for a similar occasion, no cancellation charge would be made.

Guest numbers must be confirmed 30 days prior to the event. The Proforma Invoice will be based on these numbers and must be settled in full at least 21 days prior to the event.

Final numbers within 3 days (maximum 3 guests less than numbers confirmed) will be the minimum number of guests invoiced for the day. If this is less than the minimum guests required, the difference will be charged x minimum food spend.

Any outstanding balance must be paid prior to departure.

SIGNED: Print Name:

DATE: Wedding Date:

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SAMPLE ESTIMATE OF CHARGES

CEREMONY & RECEPTION

Based on 70 guests on a Peak Saturday with an additional 50 guests in the evening

Location Hire

The Polo Room—Ceremony	650.00	650.00
The Jacobean Hall—Wedding Breakfast/Reception	1,600.00	1,600.00

Reception Catering

140 X Bucks Fizz with Sparkling Wine	7.00	980.00
- based on 2 glasses per person		
3 X Jugs Orange Juice	8.90	26.70
- makes 12 X ½pt glasses / for non-drinkers/children		
80 X Four-choice Canapés	10.00	800.00

Wedding Breakfast

70 X Wedding Breakfast Menus**	46.00	3,220.00
18 X House White Wine*	21.00	378.00
20 X House Red Wine*	21.00	378.00
- based on ½ bottle per person		
14 X House Champagne*	52.00	728.00
- a glass per person for the speeches/toasts		

Evening Reception

- we recommend catering for approximately 75% of your total evening guests

90 X Cheese Buffet	10.30	927.00
2 X Flasks Coffee	20.00	40.00
- Each flask makes approx 15 cups and is self-service		
5% Discretionary Food & Beverage Service Charge	373.89	373.89

Accommodation

Bridal Suite*—The White Room 1 night	245.00	245.00
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TOTAL

£10,346.59

* based on current prices are subject to change

** minimum spend per person